

# Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092

## LIMITED TENDER NOTICE

Sealed Limited Tenders are invited from the quality Printers for printing of 500 copies of Quarterly Bulletin "CENBOSEC" on Art Paper of 130 GSM and Cover on 230 Art Card in the size of 23"x36"/8 with 80% brightness and 11000 copies of this bulletin in a CD on pdf format. The printer with atleast three years experience and are having the following in-house complete facilities (under one roof) may submit their rates along with experience details in the prescribed Tender Form **by 04.04.2013 upto 2.30 pm.**

1. Complete designing, visualization.
2. In-house composing and page setting.
3. In-house digital scanning, planning system designing, image setting and film out putting.
4. Complete processing with proofing facilities.
5. Minimum one 18"x23"/ 23"x36" size four colours automatic printing machine.
6. Complete binding equipment with automatic perfect binding, laminations and automatic folding machine in-house.

All the instructions in the Tender Form must be complied with. The Tender on prescribed form duly sealed with sealing wax superscribing "**Limited Tender Forms for Printing of CENBOSEC 2013**", addressed to the Joint Secretary (A&L), CBSE, Preet Vihar, Delhi-110301 alongwith Earnest Money of Rs.40000/- in cash or through Bank Draft in favour of the Secretary, CBSE, Delhi-92 duly sealed should be dropped in the Tender Box kept on the Ground Floor at Reception Hall, Preet Vihar, Delhi with the Security Guard Counter **upto 2.30 pm on 04.04.2013.** Tenders shall be opened by a Committee on the same day at 3.00 pm in the presence of the Tenderers who may like to be present.

The Chairman, CBSE reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**Joint Secretary (A&L)**

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- 1- iwZfMt kbfux foT; ykbt s'kuA
- 2- bu&gml fMt Vy Ldsux] Iykux fl LVe fMt kbfux] bet l SVax v\$ fQYe vkmV&i qVaxA
- 3- iwZikl Sl x i fQx l fo/kvka l fgra
- 4- de ls de 18\*\*x23\*\*@23\*\*x36\*\* vdkj ds plj jax ds vWesVd fi fVax e' kuA
- 5- dEiyhV ckofMx mi dj.k ft l ds l kfk vWesVd ij QDV ckofMx] yseusku v\$ vWesVd QkYMx e' ku bu&gml gk

fufonk&i= ea fn, x, l Hh vup'ska dk vuiky vo'; dja A fu/kZjr fufonk&i= Hyh Hkr l hycn djds 'k'kZl \*l uckl d cyfVu\*\* dh 500 ifr; ka ds emzk , oabl dh 11000 l hMh r\$ kj djus dsfy, fufonk\*\* fy[kk gk v\$ l fpo] l hch, l-bZ dks l Eck/kr dja bl ds l kfk 40000@&: 0 dh c; kuk jk'k l fpo] l hch, l-bZ fnYyh&92 ds i{k eans udn vFlok c' d M[V ds: i eal yxu fd; k tk, A bl sfnukd 04-04-2013 vijgu~2-30 ctsrd Hvy ij j[k l q{k&xkMZ dkaVj ij j[k x, fufonk ckM ea My na fufonk, a ml h fnu vijgu~ 3-00 cts ckMZ }kjk xBr l ffer ds l nL; ka }kjk mi fLFkr fufonkdjka dh mi fLFkr e' t k Hh mi fLFkr gkuk plg [kyh t k, xhA

v?; {k l hch, l-bZ ds ikl ; g vf/kdj l gf[kr gS fd os fcuk d kZ dj.k crk fdl h vFlok l Hh fufonkvka dks Lohdr ; k vLohdr dj l drsgA

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# Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092

Tender Form No. \_\_\_\_\_

Price :Rs.500/-

<b>Last date for submission of Tender Form</b>	<b>: 04.04.2013 upto 2.30 PM</b>
<b>Date of Opening of Tender Form</b>	<b>: 04.04.2013 at 3.00 PM</b>

## TENDER FORM

FOR PRINTING 500 COPIES OF QUARTERLY BULLETIN "CENBOSEC" AND 11000 ITS  
CDS IN PDF FORMAT

M/s. \_\_\_\_\_ are hereby authorized to submit the Tender for printing of 500 copies of Quarterly Bulletin – CENBOSEC 2013 and 11000 its CDs in pdf format of the Central Board of Secondary Education **to be printed quarterly** containing 200 pages approx.

**Deputy Secretary (Admn.II&III)**

I/We \_\_\_\_\_ hereby submit Tender for the printing of bulletin 'CENBOSEC' of the Central Board of Secondary Education (Quarterly Publication) at the rates given below which is inclusive of the cost of White Art Paper of 130 GSM and Art Card of 230 GSM of 'A' grade Mill in the size of 23x36/8 with 80% Brightness, Composing including page make up and proof reading etc., Processing in 4 colours, film output by image setting in 4 colours, scanning of 4 colours. TP or bromide, plate making-PS plate (m/m 4 pages a form), printing charges in 4 colours on Art Paper (m/m 4 pages a form), binding charges, matt lamination on out cover, designing charges of cover, plate making charges of cover, printing charges of cover, delivery F.O.R., tied with sutli in the packet of 25/50 and 11000 CDs are to be prepared in Adobe Reader software so that the same can be downloaded by opening Adobe Folder/Reader. CDs will be provided in a three folds cover and sticker label on CD with the design as per the cover page of the respective issue of the bulletin.

1. Rate (including of all taxes) per 1000 (thousand) copies of 'CENBOSEC' Textual matter on 130 GSM Art Paper and Cover on 230 GSM Art Card with 80% brightness.

	<b><u>In Figures</u></b>	<b><u>In words</u></b>
a. Containing 113-120 pages :	Rs. _____	(Rs. _____)
b. Containing 121-128 pages :	Rs. _____	(Rs. _____)
c. Containing 129-136 pages :	Rs. _____	(Rs. _____)
d. Containing 137-144 pages :	Rs. _____	(Rs. _____)
e. Containing 145-152 pages :	Rs. _____	(Rs. _____)
f. Containing 153-160 pages :	Rs. _____	(Rs. _____)
g. Containing 161-168 pages :	Rs. _____	(Rs. _____)

Contd...2/-

- h. Containing 169-176 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- i. Containing 177-184 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- j. Containing 185-192 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- k. Containing 193-200 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- l. Containing 201-208 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- m. Containing 209-216 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- n. Containing 217-224 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- o. Containing 225-232 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- p. Containing 233-240 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- q. Containing 241-248 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- r. Containing 249-256 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- s. Containing 257-264 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- t. Containing 265-272 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- u. Containing 273-280 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- v. Containing 281-288 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- w. Containing 289-296 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- x. Containing 297-304 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- y. Containing 305-312 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)
- z. Containing 313-320 pages : Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)

3. Rates for preparation of CD in Adobe Reader Software (in PDF format) per 1000 CDs alongwith Cover and label. Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)

4. Minimum time required for supply after receiving final proof: \_\_\_\_\_ days for CENBOSEC 2013.

5. i. Past Experience (Last three years) (**Attach photocopy of relevant work orders**)

Sl. No.	Year	Name of the Organization	Type of work	Value of the work (in Rs.)	Quantum of books/ publications printed
1	2009-2010				
2	2010-2011				
3	2011-2012				

(Attach extra sheets, if required)

ii. Has the firm ever been debarred/ Black listed by any organisation? If 'Yes' the details thereof. : \_\_\_\_\_

Contd...4/-

- iii. Details of Award/Certificate of Merit etc. received from any Organisation. (Please attach Copy of certificate(s)) : \_\_\_\_\_
- iv. Quality certificate if any (Attach Copy) : \_\_\_\_\_
- 6. Our WCT/PAN is : \_\_\_\_\_
- 7. Your Tender must be accompanied with work order(s) executed by your firm.

The terms and conditions for printing of Quarterly Bulletin CENBOSEC 2013 including paper given alongwith tender form are acceptable to me/us. A sum of Rs.40000/- has been deposited in cash in Board's office vide CBSE Receipt No./Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of the Secretary, CBSE, Delhi drawn on \_\_\_\_\_ bank as earnest money.

Sign. of the Tenderer \_\_\_\_\_  
Address & Tele. No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Mobile No. ....  
Email ID .....

Date : .....

# Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092

## **TERMS & CONDITIONS**

1. Limited Tenders in sealed envelopes superscribed “Tender for Printing of 500 Copies of Quarterly Bulletin “CENBOSEC and Preparation of its 11000 CDs” should reach the Deputy Secretary (Admn-III) **upto 2.30 P.M. on 04.04.2013** alongwith an Earnest Money of Rs.40000/- in Cash or by Bank Draft payable at Delhi in favour of the Secretary, CBSE to be opened on the same day at 3.00 pm.
2. The number of Quarterly Bulletins “CENBOSEC” to be printed will be approximately 500 and its 11000 CDs in pdf format which can be increased/decreased as per requirements. The number of pages in each CENBOSEC Bulletin may vary between 113-320 pages (approximately) with textual matter on 130 GSM Art Paper and Cover on 230 GSM Art Card.
3. In case the bulletin is not printed on 130 GSM white Art Paper of ‘A’ Grade Mill with 80% brightness, the deduction on a/c of less GSM etc. shall be made proportionately on the basis of test report of the paper.
4. The quality of printing of photographs must be of superior standard. In case of poor quality, deduction as it may deem fit shall be imposed in the bills.
5. Good quality Art paper of 130 GSM and 230 GSM with 80% brightness shall be arranged by the printer for printing the ‘CENBOSEC’. Sample of art paper mentioning on it name of the mill should also be enclosed duly stamped and signed alongwith Tender and the same would be used for works.
6. **Rates should be quoted including paper, delivery charges and all taxes etc. No additional/ extra cost would be admissible in additions to those quoted in Tender.**
7. The printer will get the proofs approved by the concerned Officer.
8. A penalty @3% per week subject to a maximum of 15% on the proportionate amount of the bill on account of delayed supply will be imposed in case the bulletins are not supplied within the stipulated period.
9. Tenderers are required to produce evidence of their previous experience in the line. Those who are appropriate experience and similar work of without in-house infrastructure as in notice would not be considered.
10. The Tender shall be valid for one year but can be extended for a further period of 01 year to be reviewed every year with the consent of both the parties subject to satisfactory work report.

Contd....

11. Tax deductions at source & VAT as applicable shall be deducted on all the bills. In lieu, a certificate will be issued to the party by the Board.
12. The Board reserves the sole right to accept or reject any or all the tenders without assigning any reason.
13. The Board also reserves the right to terminate the contract at any time without notice and to forfeit the earnest money if the printer fails to print and supply the Bulletins within prescribed time or there is any breach of the terms and conditions on the part of the printer. The earnest money will also stand forfeited, if the tenderer on approval of his tender fails to accept it.
15. No advance payment will be made by the Board.
16. No revision of rate shall be entertained by the Board during pendency of the contract except taxes levied/notified by the Government.
17. The payment will be made of after successful completion of file i.e. testing of GSM of paper and brightness from MSME Testing Centre, Okhla, New Delhi-110020.

The above terms and conditions are acceptable to me/us.

Signature of Tenderer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_

Rubber Stamp \_\_\_\_\_

E-mail ID . \_\_\_\_\_

Date : \_\_\_\_\_

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